

Mrs. Valverde's
Math Analysis and Trig Classroom Guidelines and Expectations
Period _____

Contact Information:

Mrs. Valverde

Email: stefani.valverde@sduhsd.net

Phone: 436-6136 ext. 6258

Web site:

<http://teachers.sduhsd.net/svalverde>

RESPECT everyone and everything in the classroom.

Be **RESPONSIBLE** for your actions.

Act with **INTEGRITY**.

Overall Grades

Tests/Quizzes – 65%

Homework/Classwork – 20%

Final – 15%

Grading Scale: 90-100% **A**; 80-89% **B**; 70-79% **C**; 60-69% **D**; 0-59% **F**

* Grades of .5 or higher are rounded up only on semester grades.

Homework

Doing your homework completely is vital to your success in this class. Make sure you attempt each problem whole-heartedly and that you **ask for help** on questions you do not understand. You will have homework everyday we meet and will be due the next meeting day unless otherwise stated. Each homework should have your name, date due, period, the assignment (section and page number), and should **be checked for correctness online** with a colored pen before coming to class. It is **IMPORTANT** that you attempt the homework to the best of your ability (this means consulting the notes, book, and even a teacher or tutor if possible) before going online so that you don't use the answers as a crutch. Too many students have depended on the answers to help them get through the homework and then have done poorly on tests as a result.

Homework will be worth 10 points and points will be given based on completeness. You must **SHOW ALL WORK** to receive credit. Homework must be **made up within 2 class periods if you are absent**. One late homework may be turned in per quarter when accompanied by a "**sad story** (described in class)." No other late work will be accepted. **You are responsible** to write the assignment correctly and to complete the correct questions.

Tests/Quizzes

There will be **tests** given throughout the semester which will cover any material from the semester up until that point. You will be given at least one week notice before a test. **Quizzes** will be given periodically and may or may not be announced.

Test Retakes

Test retakes will be given for students who receive a D or F. The scores of the two tests will be averaged, with the highest-grade possible of 75%. **Test retakes** must be completed on the day offered unless previously arranged with the teacher. Students may be required to come in for help before being allowed to retake the test.

Final

A comprehensive final will be given on the final day in January.

Citizenship Points

Citizenship points are intended to reflect your participation in the class and your role as a citizen in the community of LCC. To earn all 50 citizenship points in a semester, you must tutor for three one-hour sessions. This may be in the tutoring center at LCC, a fellow classmate or friend, or a sibling. There will be a tutoring form available online to document this and you may turn in your hours anytime before finals week. 10 of these 50 points are participation points earned by putting problems on the board, and participating in other ways around the classroom. Behavior such as using a phone, ipod, or eating in class will cause you to lose citizenship points.

Absences: Absences are strongly discouraged. Although it will be required that you make up all work, time and participation in class cannot be made up. Missed assignments are due within 2 class periods. If you are present on the day of a test or quiz, **you will be required to take the test** or quiz. Missed tests and quizzes must be **made-up immediately upon return to class**. I suggest that you find people in the class from whom you can get the homework assignment and notes if you have to miss class. Assignments will also be available on the class website. **25 extra credit** points will be given for perfect attendance. 5 points will be deducted for each absence.

Tardies: A tardy occurs when you are not in your seat, ready to work when the bell rings. 2 points will be deducted from the attendance points for each tardy. The LCC handbook contains the information on the tardy policy.

Leaving Class: Each time a student leaves, he/she must use the card attached in the LCC handbook. The passes can be turned in at the end of the semester, each for 5 homework points of **extra credit**.

Help Outside of Class: My desire is that students get all the help necessary to be successful. I will be available for help before school (about 7:15am) on most 1-3-5 days. I can also be available most 1-3-5 days after school. If possible, let me know ahead of time, so I can let you know if I won't be there. There is also help available at the LCC collaboration center after school (until 4) and Wednesday evenings (until 8:00).

Note to Students: My goal for the year is to help you **to learn and be successful**, but you will need to take the first steps towards this goal. Although this may not be easy, I believe that all of you can succeed, and wish this for all of you. Please come to me with any questions that you have and join me in taking risks in order to learn.

Website:

The course Website can be accessed at <http://teachers.sduhsd.net/svalverde> and clicking on the page for MAT. This site contains information about the course, contact information, information for use in class, a list of assignments by day, and links to other useful sites.

Note to Parents:

I would like to see each of my students become **successful and confident** in this math class, and I am looking forward to working with you to make this happen. As stated in this syllabus, the students will have **homework everyday** and it should be recorded on their assignment sheet. Please **encourage them to complete their homework** as it is vital to their success on tests, quizzes, and in the class. Grades will also be available on Aeries updated periodically. If possible, email is the most efficient way to reach me, but phone calls are always welcome. Please come to me with questions or concerns. Homework assignments and helpful links can be found on the web site listed below.

Stefani Valverde

Phone: 436-6136 ext. 6405

Email: stefani.valverde@sduhsd.net

Web site: <http://teachers.sduhsd.net/svalverde>

Syllabus Assignment

Parents:

I would like to know that you have read this syllabus with your student and that you both understand the information. Please send me an email, from the best email address to reach you or a note if no email is available, giving me the following information:

1. Please put Syllabus Assignment for (student's name) in the subject line
2. Student Name and parents'/guardians' name(s)
3. Method you prefer to be contacted by
4. Goals for your student for this class
5. Something unique about your student
6. Any other comments you want me to know