

LCCHS Works Cited Form

(MLA 7 Revision – new rules for 2009 are underlined)

A "Works Cited" or bibliography is a list of all the books and other resources you use while gathering information for a project. At LCCHS we use the standard citation format, MLA (Modern Language Assoc.).

- Each work is identified by at least three key elements: author, title or source, and publication information.
- Double space all citations, but do not skip spaces between entries. 12 Font, 1" margins.
- A period and space follow each section; the first line starts at the left margin, the second and any succeeding lines are indented five spaces (hanging indentation).
- Use italics for titles of larger works (books, magazines) and quotation marks for titles of shorter works like poems and articles.
- Every entry receives a medium of publication marker. Most entries will be listed as Print or Web, but other possibilities include Film, DVD, or TV. Most of these markers will appear at the end of entries; however, markers for Web sources are followed by the date of access.
- Writers are no longer required to provide URLs for Web entries.
- If you're citing an article or a publication that was originally issued in print form but that you retrieved from an online database, you should type the online database name in italics. You do not need to provide subscription information in addition to the database name.
- Each resource is listed separately and all entries are arranged in alphabetical order.

Listing Author Names for all sources

Entries are listed by author name (for entire edited collections, editor names). The first author's name is written in last name, first name format. Middle names or middle initials follow the first name.

Single author: Ward, Geoffrey C.

Editor: Famighetti, Robert, ed.

Two authors: The first given name appears in last name, first name format; subsequent author names appear in first name last name format. Brown, Nathan, and Sheryle A. Proper.

Three or more authors: you may choose to list only the first author followed by the phrase et al. (Latin for "and others") in place of the subsequent authors' names. Johnson, Mary, et al.

No Author: Start with *Title of source* or "Article Name".

Do not list titles or degrees with names but include suffixes like "Jr." or "II." A work by Dr. Martin Luther King, Jr. would be cited as: King, Martin Luther, Jr.

For more help you can go to:

- **Purdue University website:** <http://owl.english.purdue.edu/owl/resource/747/01/>
- **LCCHS Website – Media Center-** There's a link to **NoodleTools, an interactive Formatting tool.**

The Following are Sample Citations done in MLA Format

PRINT SOURCES - Basic Formats and Examples

Books

Author(s). *Title of Book*. Place of Publication: Publisher, Year of Publication. Medium of Publication.

Ward, Geoffrey C. and Susan Smith. *The Far West*. Boston: Little Brown, 2008. Print.

Article in a Reference Book (e.g. Encyclopedia or multivolume sets)

**Author(s). "Article Name" *Title of Set*. Year of Publication. Medium of Publication.
(look for author at the end of the article- not all articles are signed)**

Fitzgerald, F. Patrick. "Alaska." *World Book Encyclopedia*. 2009 ed. Print.

Newspapers, Magazines or Periodicals

Author(s). "Title of Article." *Title of Periodical* Day Month Year: pages. Medium of publication.

Feder, Barnaby J. "For Job Seekers, a Toll-Free Gift of Expert Advice." *New York Times* 22 Mar. 1994: A1-3.

Print.

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ELECTRONIC SOURCES - Basic Formats and Examples for E-books, Web Sites or Online Database

Author(s). "Article Name". *Title of the Website, magazine or book (in italics)*. Any version numbers or posting dates.

Publisher name and publishing date. Page numbers (if available). *Database if used*. Date of access.

Include as much info as you can find! Use *n.p.* if no publisher name is available and *n.d.* if no publishing date is given. MLA requires use of special abbreviations to indicate that this information is not available.

Examples:

Website:

Felluga, Dino. *Guide to Literary and Critical Theory*. Purdue U, 28 Nov. 2003. Web. May 2008.

Phillips, Sarah. "Bagels." *Baking 911.com*. baking911.com, Inc. 2000-2008. Web. 22 Jan. 2008.

E-book:

Austen, Jane. *Emma*. *www.gutenberg.org*. Project Gutenberg, 25 May 2008. Web. 5 Oct. 2009.

Article in an Online Reference Book (e.g. Encyclopedia or multivolume sets):

Stillman, Joseph. "Adolph Hitler." *Encyclopedia of World Biography*. 4th ed. 2005. *Gale Virtual Reference Library*.

Web. 4 Oct. 2009.

Newspapers, Magazines or Periodicals

Parker, George. "A Law's Fetal Flaw." *U.S. News and World Report* 21 July 2003: 49-51. *SRC Jr*. Web. 12

September 2009.

Other Sources

Film or DVD's Productions

Secrets of the Titanic. Dir. Noel Kelly. National Geographic, 1986. DVD.

Personal Interview

Freeman, Morgan. Personal interview. 16 May 2008.

Sample Works Cited Page (ignore a, an and the when alphabetizing)

Works Cited

"Attack at Pearl Harbor, 1941." *Eyewitness to History.com*. n. p. 1997. Web. 12 Sept. 2009.

Cushman, Karen. Personal interview. 19 Mar. 2007.

"The Navajo Code Talkers." *World War II Reference Library*. 1999. *Gale Virtual Reference Library*. Web. 3 Oct. 2009.

"Pennsylvania." *Worldbook Online*. Worldbook Encyclopedia, 2009. Web. 4 Oct. 2009.

Smith, Jane, and Elizabeth Steiner. *My Friend Forever*. New York: Little Brown, 1999. Print.

Toppel, Charles. "Mr. Tom's Cat". *Cat Fancy*. 23 June 2008: 22-24. *Ebsco*. Web. 25 Oct. 2007.